

DEPARTMENT OF ELECTRICAL AND ELECTRONICS ENGINEERING

CONVENING ORDER – BOARD OF STUDIES

The Board of Studies is the basic constituent of the academic system of an autonomous college. Its functions will include framing the syllabi for various courses, reviewing and updating syllabi from time to time, introducing new courses of study, determining details of continuous assessment, recommending panels of examiners under the semester system etc., The Board of studies is constituted with the following members:

S. No.	Name of the Faculty	Designation
1.	Dr. N. Ramchandra (Professor & HOD, Dept. of EEE, SMEC)	Chairman
2.	Dr. K. Naga Sujatha (Professor of EEE, JNTUH, CEH)	University Nominee
3.	Dr. P. Sridhar (Dean - IQAC, IARE, Hyderabad)	Educationist
4.	Dr. M. Sharanya (Professor and HOD of EEE, MRCET)	Educationist
5.	Dr. S. V. S. RamaKrishnam Raju (Dean Academics, SMEC)	Member
6.	Dr. D. Ranadheer Reddy (Professor & HOD, FME, SMEC)	Member
7.	Dr. T. Vishnucharan (Associate General Manager-Electrical Engineering, Worley)	Industrialist
8.	Dr. Vaigundamoorthi (Professor and Controller of Examinations)	Faculty Member
9.	Mr. CH. Srinivas (Assistant Professor of EEE, SMEC)	Faculty Member
10.	Mr. N. D. Manoj (Assistant Professor of EEE, SMEC)	Faculty Member
11.	Mrs. T. V. Sai Kalyani (Assistant Professor of EEE, SMEC)	Faculty Member
12.	Ms. Sameeksha (Senior Systems Engineer, Infosys)	Alumni Member

Term: The term of the nominated members shall be three years.

Meetings: The Principal of the college shall draw the schedule for the meeting of the Board of Studies for the department. The meeting may be scheduled as and when necessary, but at least once in a year.

Functions: The Board of Studies of a Department in the college shall:

- Prepare syllabi for various courses keeping in view the objectives of the college, interest of the stakeholders and national requirement for consideration and approval of the Academic Council.
- Suggest methodologies for innovative teaching and evaluation techniques.
- Suggest panel of names to the Academic Council for appointment of examiners.

- Coordinate research, teaching, extension and other academic activities in the Department / college.

Copy to:

Principal, IQAC



Chairman

Head of the Department
Department of Electrical & Electronics Engineering
St. Martin's Engineering College
Dhulapally, Secunderabad, Telangana.